

## Overview of Information Required for an AVS Honorary Membership Nomination

The AVS Award nominations are now submitted using a web based system that can be found at: <https://avs.awardsplatform.com/>. The [Nomination Procedures](#) document provides an overview of the nomination process for the professional , and national student awards. The nomination website asks for information in four areas: i) Award Category, ii) Professional Service to AVS, iii) Contributions to Science and iii) required Supporting Documents.

The required information and nomination questions in each area for an **Honorary Membership** nomination are listed below to enable the nomination material to be assembled offline in preparation to entry into the web system.

### Purpose

Honorary Membership is the highest honor that the AVS bestows upon a Platinum member in good standing. The award recognizes extraordinary contributions of service to the AVS on the national and international level which have had significant positive impact and have contributed to the long-term success of the Society. The nominee's service is not simply a recognition of time served, the number of positions held, or recognition of a single accomplishment, but rather for continued efforts over an extended period of time. It is expected that the nominee will have served the AVS in multiple capacities and will have made contributions by leading initiatives that have had a significant long-lasting impact on AVS operations. The nominee should be easily recognized by the general membership as an impactful leader and a major Society contributor.

### Eligibility

This award is limited to no more than one Honorary Member per year. Current members of the Board of Directors, the Awards Committee, and current compensated AVS positions are ineligible for election. The members of the Awards Committee must recuse themselves from discussion and selection of awardees if they contribute to a nomination. Awards Committee members are strongly discouraged from contributing to a nomination for this reason. At least a three-fourths majority vote by the Board of Directors is necessary for election to Honorary Membership .

### Web questions or requested information for Honorary Membership Nominations

#### Award Category

- Award Type: Society Honor
- Category: Honorary Membership
- Nominees Name: (First Name, Last Name)
- Nominees Business Address:
- Nominees email Address:

- It is understood that by submitting this **SECRET** nomination, the nominator agrees to assist with the collection of awardee photos and stories for the Awards Ceremony presentation. The nominator must also assure that the awardee is in attendance at the Awards Ceremony.
  - Yes or No response required
- Introductory paragraph to nomination:
 

Short summary or introduction to the eminent service to the AVS and the other contributions to science upon which this nomination is based. These are described more fully in later sections (<250 words)

### Professional Service to AVS

- As relevant to the nomination describe the nominee's professional service and contributions to AVS. This should include any AVS leadership positions, outreach, editorial work and other service initiatives as well as AVS elected or appointed positions. (< 1000 words)
- Describe important professional service and contributions beyond the AVS (<500 words)

### Contributions to Science

- As relevant to the nomination describe nominee's outstanding contributions in science, engineering, or allied field of interest to the AVS (< 1000 words)
- As relevant to the nomination list the nominee's number of peer reviewed publications, H-factor, and total number of citations (indicating source - e.g. Web of Science, Google Scholar ...) and ten most relevant publications (including authors and titles)
 

**These should be obtained without the knowledge of the nominee from sources such as Web of Science or Google Scholar**

### Required Supporting Documents

The following documents must be uploaded using the **Add Attachments** button.

- Three Support Letters (PDF Format) referencing the award criteria.
- Each letter should be 2 pages maximum.
  - The signed letter of support must be on letterhead in a font of 11 or higher making specific reference to the criteria.

**Remember that this is a secret nomination**