

Minutes of AVS/New England Board Meeting Jan.30, 2013

Agenda:

Approval of Dec.19, 2012 Minutes
Plans for Short Courses 2013
Plans for Dinner Meetings 2013
Plans for a Symposium in 2014 and Locations
Involving our Vendors & Symposium Attendees
Discussion of New By-Laws
Plans for 2013 Board Elections
Treasurer's Report
Other Business, Dates of Interest

The AVS/NE board meeting was held at MKS Instruments in Andover, MA at 6:00PM
Members of the board in attendance (as indicated by the symbol **) were: Cheryl Santarelli, Peter Somssich**, Dick Jacobs**, Jacques LaBrosse, David Diamond, Earl Ada, Bob Childs, Jim Whitten** and Mike Connors**.

Approval of Dec. 19, 2012 Minutes

- **Peter S.** asked for approval of the minutes from Dec.19. The minutes were unanimously approved.

Plans for Short Courses in Burlington June 10-11, 2013

- **Mike C.** volunteered to help organize the short course efforts along with **Bob C.** Since Bob is travelling for work a lot, Mike will take care of most issues but will consult with both Bob and Peter S. has committed to leading the short courses in Burlington, MA in summer 2013.
- The tentative schedule is as follows: Feb.8 –AVS national and AVSNE to distribute feedback needs form regarding Short Courses of interest, Feb.25 – deadline for feedback, March 5-15, select courses to offer and advertise, April 15 first deadline for sign-ups(Confirm Instructors), May 9- deadline to cancel any extra rooms at the Marriott.

Plans for Dinner Meetings 2013

- **Mike C.** has volunteered to host the Spring Dinner meeting at Lincoln Labs on one of the following dates, April 17, 18, 24 or 25. This meeting will also be used to confirm and/or vote on by-laws that will be proposed. All members our requested to look for and suggest speakers.

Plans for Symposium 2014 and Locations

- **Dick J. and J.L.** will investigate opportunities to hold a dinner meeting or perhaps a 2014 Symposium , in whatever form, in the Hartford area. **Peter S.** will also ask AVS national to help spread the word of our interest, including to vendors and associated organizations.

Involving our Vendors and Symposium Attendees

- **Peter S.** suggested and there was agreement that since we decided in Dec. not to hold a 2013 Symposium, Peter should write a letter to our regular vendors and symposium attendees, informing them of our decision and explaining that we are planning to organize a 2014 Symposium, but that in 2013 we are only hosting dinner meetings and short courses. The letter, which is planned to go out by Feb.11, will also inform them that we are attempting to reach out to AVS vendors and members in the southern part of New England to evaluate holding more activities in that area (e.g. the Hartford area) in the future.

Discussion of New By-Law

- **Peter S.** presented the board with the template to be used to draft new by-laws for the New England chapter. The initial draft was 5 pages, and the committee worked through the 1 and 2 pages. The remaining pages would be reviews by the board members on their own and their input would be forwarded to Peter by Feb.18. We would then send them to AVS national for review and finally we would like to have them approved in April, so that we can hold elections in the fall.

Plans for 2013 Board Elections

- It was agreed that after the by-laws have been approved by AVS National and have been voted on, we are planning to hold elections for the board sometime in Nov.

Treasurer's Report

- **Dick J.** reported that AVSNE currently has a bank balance of approx. \$6000.

Other Business / Dates of Interest

- **Peter S.** reported being contacted by the Radisson in Nashua NH asking if we would consider using them as a venue for one of our events. Peter will respond to them that we do not have any event currently planned, but will keep them in mind for the future.
- **Earl A.** has made an offer to our committee to invite interested AVSNE members to participate in several workshops to be held at UMass Lowell . **Jim W.** agreed to solicit more information about the workshops and report back to our board.

Next Meeting Date

- **Feb.27, 2013- Next board business meeting, UMass Lowell (J.Whitten) 6PM**

Submitted by Peter Somssich on Feb.6, 2013 Draft, Feb.9, 2013 Final